TO: Deans, Directors, Department Heads, VPs, Budget Managers and DC37 Hourly Employees

FROM: David Boxill, Associate Director of Human Resources

DATE: November 11, 2008

RE: DC37 Contractual pay increases for hourly titles

I write to inform you that DC37 and CUNY have agreed to a new Collective Bargaining Agreement (CBA). The CBA is retroactive from October 1, 2006 to October 1, 2008. Subsequently, the rate of pay for the following hourly titles will be adjusted accordingly:

1. College Assistant
2. IT Support Assistant/Information Systems Aide
3. IT Assistant/Information Systems Assistant
4. IT Associate/Information Systems Associate
5. IT Senior Associate/Information Systems Specialist
6. Disability Accommodations Specialist

Currently, the Office of Human Resources (OHR), in conjunction with Central Office, is in the process of updating the pay rates so eligible hourly employees are paid at the new CBA rates. These actions should be reflected in the employees’ paycheck(s) on either, November 6, November 20, or December 4, 2008.

Due to the mandatory pay rate adjustments, budgets allocated for your hourly employees may be affected.

At this stage, it will be premature for OHR to advise you on the budgetary impact of the rate changes, due to the volume of hourly employees that must be processed. However, for your perusal, I have attached a link to the rate sheet so you may have a sense of the impending rate changes, and its impact on your budget.

The link is: http://www.baruch.cuny.edu/hr/documents/newrates.pdf

I may be reached at 646-660-6590, should you have any questions or require further information.